CONSERVE & $AVE™

COMMERCIAL CUSTOM ELECTRIC EFFICIENCY REBATE APPLICATION

SECTION A. CUSTOMER INFORMATION (please print)

Account Name | Doing Business As (if different from Account Name)

Installation Address | City | State (MN) | Zip Code

Mailing Address (if different from above) (rebate check will be mailed here) | City | State (MN) | Zip Code

Account Number

☐ **Send us a rebate check.** ☐ **Apply rebate to our account.**
(Rebates $75 and under will be applied to your account. If a box is not checked a bill credit will automatically be issued.)

Type of Business: ☐ Church ☐ Government ☐ Grocery ☐ Health ☐ Industrial ☐ Lodging ☐ Multi-family ☐ Office ☐ Restaurant ☐ Retail ☐ School ☐ Other_____

How did you hear about CONSERVE & SAVE™? ☐ Billboard ☐ Chamber of Commerce ☐ Contractor ☐ Newspaper ☐ Radio ☐ Retailer/Vendor ☐ Social Media ☐ TV ☐ Utility Newsletter ☐ Utility Representative ☐ Utility Web Site ☐ Other_____

SECTION B. CONTACT INFORMATION (please print)/CUSTOMER SIGNATURE

ATTENTION: ALL INVOICES OR RECEIPTS AND ALL SPECIFICATION SHEETS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED.

Contact Name (rebate check will be mailed to contact) | Daytime Phone Number

Email

By typing my first and last names in the box below, I am signing this document and certify that all the information in the application (including any associated worksheets) is correct to the best of my knowledge. I have read and agree to the Terms and Conditions on the back of this application booklet. I understand that if any equipment in conjunction with this application is ordered, purchased, or installed before approval from The Utility is received, the proposed project may not qualify for a rebate.

X

Customer's Signature | Date

☐ **Check here if you DO NOT give us permission to use your business name in advertising our CONSERVE & SAVE™ programs.**

SECTION C. CONTRACTOR/VENDOR/PROFESSIONAL ENGINEER INFORMATION (please print)

Company Name | Registration Number (if applicable)

Address | City | State (MN) | Zip Code

Contact Name | Daytime Phone Number

Email

I certify that I am a professional engineer licensed in the state in which the aforementioned facility is located. I represent to the Company that I have reviewed the measures and calculations proposed in this application and all associated worksheets. They are, in my professional opinion, appropriate for the type and purpose of the facility in which they will be installed. The information contained in this application and associated worksheets is true, accurate, and complete to the best of my knowledge.

Engineer's Signature: | Date:

PROFESSIONAL ENGINEER STAMP:

TEAMING UP TO SAVE YOU MONEY

AUSTIN UTILITIES — Connections for Better Living®

OWATONNA PUBLIC UTILITIES

CONSERVE & $AVE™

OFFICE USE ONLY

Date Received:_____

Inspected (Date & Initials): Pre:_____ **Post:**_____

Approval:_____

Date:_____

A/N:_____

TOTAL REBATE:

$

SECTION D. REBATE INFORMATION – CUSTOM REBATES

REBATE IS CALCULATED USING ANNUAL ENERGY SAVINGS AT $0.045kWh SAVED. REBATE WILL NOT EXCEED THE INCREMENTAL COST OF THE ENERGY EFFICIENT EQUIPMENT.

GUIDELINES: ***The Utility must pre-approve custom rebate applications.*** *Applications should include project plans prepared by a registered professional engineer with all appropriate technical documentation. Engineering calculations submitted for energy and cost savings are subject to review by The Utility. A general description of proposed project should be provided below.*

Project Type: ☐ **EQUIPMENT FOR A NEW BUILDING OR ADDITION** ☐ **REPLACE FAILED EQUIPMENT** ☐ **ADD NEW EQUIPMENT** ☐ **RETROFIT OR REPLACE WORKING EQUIPMENT**

Please provide a brief description of your proposed project.
Detailed energy savings and cost savings must also be provided and should be attached to this form as separate studies and engineer or contractor calculations, etc.

SECTION E. TERMS AND CONDITIONS

1. **ELIGIBILITY**
Rebates are available to non-residential electric customers of Austin Utilities and Owatonna Public Utilities, (herein referred to as The Utility). Projects eligible under existing prescriptive rebate programs are not eligible to receive a custom rebate. Projects where the energy savings result from reduced production, change in operating hours, or equipment retirement are not eligible. All equipment must be new and in use in The Utility service territory.

2. **APPLICATION**
Program is offered January 1 through December 31 of the respective calendar year. **Due to limited funding, this rebate offer can be changed or withdrawn at any time without notice and is available on a first-come, first-served basis.** The entire rebate application must be read and filled out completely or application will be returned. Data contained in the application or attached materials must be sufficient to verify the costs and the demand (kW) and energy savings (kWh) described in the application. The Utility reserves the right to perform an independent evaluation to confirm savings at the customer's expense.

3. **INSPECTION AND VERIFICATION**
The Utility reserves the right to inspect the customer's facility through on-site visits before and after new equipment installation to verify rebate eligibility. The Utility also reserves the right to perform pre- and post-installation monitoring of the installed measure in order to determine actual demand (kW) reduction and energy (kWh) savings. The Utility reminds you to follow all local permitting and building code ordinances.

4. **INSTALLATION AND REBATE AMOUNTS**
Qualifying energy-efficient equipment installed and operational within six (6) months of the date of purchase are eligible for rebate. Additional time may be granted subject to The Utility's pre-approval. Custom rebates are based on the first-year annual energy savings. In no case will the rebate paid by The Utility exceed the total project cost (for projects that retrofit or replace working equipment) or the incremental project cost (for all other project types). The maximum rebate amount is $100,000 per customer location per technology per year.

5. **INVOICE AND PAYMENT**
Following inspection and verification (see #3) and completed installation, the customer must notify The Utility and submit original invoices specifying the model number, quantity and price of all materials purchased including equipment discounts, the date ordered, installation costs, and applicable taxes. After satisfactory review of the application and invoices, a rebate check or bill credit will be issued to the customer. Vendors or contractors are not eligible to receive their customer's rebate. Please allow 6-10 weeks from the date of application submission for delivery of rebate check or bill credit. The Utility reserves the right to apply the rebate to past due accounts.

6. **EQUIPMENT ELIGIBILITY REQUIREMENTS**
To be eligible for a rebate, all equipment to be purchased as part of the custom measure shall include documentation as to the type, make, model, and efficiency. This may require documentation of nameplate data and/or applicable test data. Eligible equipment must be brand new and must meet or exceed The Utility's minimum efficiency requirements as identified on this rebate form. Equipment is required to comply with all applicable codes and industry standards.

7. **TAX INFORMATION**
The Utility will not be responsible for any tax liability imposed as a result of the rebate payment(s). Customers are advised to consult their tax advisors for details.

8. **DISCLAIMER**
The Utility does not guarantee that the implementation of energy-efficient measures or use of the equipment purchased or installed pursuant to this program will result in energy or cost savings. The Utility makes no warranties, expressed or implied, with respect to any equipment purchased or installed including, but not limited to, any warrant of merchantability or fitness for purpose. In no event shall The Utility be liable for any incidental or consequential damages. Customers are solely responsible for the proper disposal of existing equipment. Consult the Minnesota Pollution Control Agency (MPCA) office for details at 800-657-3864.

9. **ENDORSEMENT**
The Utility does not endorse any particular vendor, manufacturer, product, or system in promoting this rebate program. Listing a vendor or product does not constitute an endorsement, nor does it imply that unlisted vendors or products are deficient or defective in any way.

10. **PRIVACY**
Information contained in this rebate application may be shared with the Minnesota Department of Commerce and Utility partners and also may be used in our advertising efforts with your permission as granted in Section B of this rebate application.

MAIL OR EMAIL COMPLETED APPLICATION AND REQUIRED DOCUMENTATION TO YOUR UTILITY PROVIDER:

Austin Utilities
Attn: Rebate Processing
1908 14th St NE
Austin, MN 55912-4904
507-433-8886
www.austinutilities.com
rebates@austinutilities.com

Owatonna Public Utilities
Attn: Rebate Processing
PO Box 800
Owatonna, MN 55060
507-451-2480
www.owatonnautilities.com
rebates@owatonnautilities.com

PLEASE PRINT ON RECYCLED PAPER